

**BY-LAWS**  
**of**  
**TALLAHASSEE/LEON BABE RUTH LEAGUE, INC.**  
(last adopted by the Membership on January 20, 1998)

**Proposed Modifications (12/15/02)**  
**Approved by the Board (12/15/02)**

**ARTICLE I - GENERAL**

**A. NAME**

The name of the organization shall be Tallahassee/Leon Babe Ruth League, Inc.

**B. PURPOSE**

The purpose of Tallahassee/Leon Babe Ruth League, Inc. (hereinafter, "the League") shall be:

1. To provide an advanced level of baseball instruction and competition for young adults from the ages of thirteen (13) through fifteen (15) to enable them to compete at the High School level and beyond.
2. To teach these players the Sportsmanship Code of Babe Ruth Baseball so they may apply its principles in life.
3. To:
  - Develop a strong, clean, healthy body, mind and soul.
  - Develop a strong urge for sportsmanlike conduct.
  - Develop understanding of and respect for the rules.
  - Develop courage in defeat, tolerance and modesty in victory.
  - Develop control over emotions and speech.
  - Develop a spirit of cooperation and team play.
  - Develop into real, true Citizens.

**C. PRINCIPAL PLACE OF BUSINESS**

The principal place of business shall be in the City of Tallahassee, County of Leon, State of Florida.

**D. FISCAL YEAR**

The fiscal year of the League shall be from September 1 through August 31.

**ARTICLE II - BOARD OF DIRECTORS**

**A. COMPOSITION**

The Board of Directors (the Board) shall be comprised of the League officers, one coach representative from each the Prep League and Senior League, and the Executive Director.

**B. POWERS**

The Board shall:

1. Adopt such policies, rules, and regulations for the conduct of its meetings and the management of the League, as it may deem necessary that are not in conflict with Babe Ruth Baseball, Inc.;
2. Fill officer, director, and management vacancies as soon as possible after the vacancy occurs;
3. Determine and establish League policy to be implemented by League officers and appointed managers;
4. Nominate individuals to serve as League officers;
5. Select non-elected managers to carry out specific assigned duties and responsibilities; and
6. Approve Team Managers and Coaches.

**C. TERMS OF OFFICE**

The officers shall assume their responsibilities following their election at the annual meeting and shall serve one-year terms. Team representatives shall take office upon appointment by the Executive Committee and shall serve until new team representatives are selected and approved.

**D. VACANCIES**

The secretary shall notify the Board of vacancies. Vacancies on the Board shall be filled upon nomination by any officer or director of the League by a majority vote of the sitting directors. Such directors elected for an unexpired term shall serve for the remainder of that term.

**E. REMOVAL**

Any director may be removed or retained by a majority vote of the other sitting directors in attendance, or by a two-thirds vote of the members of the League in attendance, at any regular or special meeting.

**F. ATTENDANCE**

Any director who misses three (3) consecutive meetings of the Board, either regular or special, shall be deemed to have resigned, subject to acceptance of the resignation by the Board. Any vacancies created by such resignations may be filled as outlined in Article II, Section D.

**ARTICLE III – MEETINGS**

**A. ANNUAL MEETING**

A regular annual meeting of the League shall be held at the annual Fall Banquet or at a place, date and time fixed by the Board. The order of business at the annual meeting shall be determined by the Board.

**B. BOARD MEETINGS**

The Board shall meet at least quarterly and at the call of the President. The date, place and order of business shall be fixed by the President.

**C. EXECUTIVE COMMITTEE**

The Executive Committee of the Board shall meet monthly and at the call of the President. The date, place and order of business shall be fixed by the President.

**D. SPECIAL MEETINGS**

Special meetings of the League may be called by the President or upon written petition of twenty-five percent (25%) of the membership or by a majority vote of the Board. Special meetings of the Board or Executive Committee may be called by the President.

**E. QUORUM**

A quorum for any regular or special meeting shall be as follows:

1. Meeting of the League; one-third of the membership or fifty (50) members, whichever is less.
2. Meeting of the Board: one-third of the members of the Board then holding office.
3. Meeting of the Executive Committee: a majority of the voting members of the committee.

**F. PARLIAMENTARY AUTHORITY**

Robert's Rules of Order Newly Revised shall be the parliamentary guide at all meetings on all questions of procedure not specifically covered by these Bylaws.

**G. VOTING**

Voting by proxy at any meeting of the membership, the Board or any committee, including the Executive Committee, is prohibited.

**ARTICLE IV - OFFICERS**

**A. COMPOSITION**

League officers shall include a President, a President-Elect, the Immediate Past President, no more than two (2) Vice Presidents of the Senior League, no more than two (2) Vice Presidents of the Prep League, a Secretary and a Treasurer.

**B. ELECTION (TERMS OF OFFICE)**

Officers shall be elected by a majority of those members in attendance at the annual Fall Banquet. The officers shall assume their responsibilities immediately following their election and shall serve one-year terms.

**C. SELECTION AND ELECTION OF OFFICERS**

1. The Secretary shall post a notice after two-thirds of the regular season is complete indicating that nominations for Officers are now being received.
2. The Board shall recommend a slate of nominees to be voted on by the active membership at the annual Fall Banquet.

**D. VACANCIES**

Vacancies shall be filled as outlined in Article II, Section D. Such officers elected for an unexpired term shall serve for the remainder of that term.

**E. QUALIFICATIONS**

The Board shall make every effort to nominate individuals who meet the criteria established by Babe Ruth Baseball, Inc. as well as the criteria established by the League.

Such persons shall:

1. Be members in good standing in the League and the community;
2. Possess standards of honesty, integrity, and reputation as the Board deems necessary.

**F. PRESIDENT**

The League President shall:

1. Preside at all League and Board meetings;
2. Assume full responsibility for the general operation of the League as directed by the League policies approved by the Board;
3. Supervise all committees;
4. Ensure that the League adheres to the rules and regulations of Babe Ruth Baseball, Inc.;
5. Resolve protests and disputes;
6. Implement Board policy;
7. Perform such other duties as may be prescribed in the Constitution and Bylaws, or as assigned by the Board; and
8. Serve as a co-signatory on the League checking account.

**G. PRESIDENT-ELECT**

In the absence or incapacity of the President, the President-Elect shall perform all the duties of the President and when so acting shall have all the powers of and be subject to all the restrictions upon the President. The President-Elect shall serve on the Budget and Finance Committee and shall have such other powers and perform such other duties as may, from time to time, be prescribed by the President, the Board of Directors, and the Bylaws.

The President-Elect shall be elected each year and shall automatically ascend to the office of President and then to the office of Immediate Past President.

**H. IMMEDIATE PAST PRESIDENT**

The Immediate Past President shall have such powers and perform such duties as may, from time to time, be prescribed by the President, the Board of Directors, and the Bylaws.

**I. VICE PRESIDENT**

Vice President(s) of the Senior and Prep Leagues shall:

1. Perform such duties and assignments as may be delegated by the President, and;
2. Perform such other duties as the office requires.

**J. SECRETARY**

The Secretary shall:

1. Record and distribute the minutes of meetings;
2. Maintain League correspondence and accurate records of League activities;
3. Provide notification of regular and special meetings; and
4. Perform such other duties as the office requires.

**K. TREASURER**

The Treasurer shall:

1. Serve as Chair of the Budget and Finance Committee;
2. Report on the status of League funds;
3. Maintain accurate financial records of League activities;

**L. EXECUTIVE COMMITTEE**

The Executive Committee shall be comprised of the President, the President-Elect, the Immediate Past President, the Vice President(s), the Secretary, and the Treasurer.

The Executive Committee shall:

1. Resolve appeals regarding interpretation and implementation of League policies; and
2. Select team representatives who will assume their responsibilities immediately upon appointment.

**ARTICLE V - APPOINTED OFFICIALS**

**A. CONCESSIONS MANAGER**

The Concessions Manager is appointed by the Board and shall report to the President.

The Concessions Manager shall:

1. Conduct an annual inventory of concession equipment and supplies;
2. Secure necessary supplies and food items for concession;
3. Account for all purchases;
4. Account for concession revenue and its transfer to the Treasurer; and
5. Comply with all financial standards and record keeping requirements established by the League Treasurer.

**B. EQUIPMENT MANAGER**

The Equipment Manager shall be appointed by the Board and shall report to the President.

The Equipment Manager shall:

1. Prepare a list of needed equipment including team uniform requirements;
2. Obtain a price list from at least two sources for League equipment, team uniforms, and other team supplies as deemed necessary;
3. Maintain an accurate inventory of League equipment;
4. Supervise the distribution, collection and storage of team equipment;
5. Prepare purchase requests for League equipment, team uniforms, and other team supplies as deemed necessary; and
6. Comply with all financial standards and record keeping requirements established by the League Treasurer

**C. UMPIRE MANAGER**

The Umpire Manager shall be appointed by the Board and shall report to the President.

The Umpire Manager shall:

1. Contract for and provide umpires for all League and tournament games (including rain outs);
2. Ensure continuity in umpiring for all League games; and
3. Ensure that all umpires are knowledgeable of League rules and policies.

**D. EXECUTIVE DIRECTOR**

The Executive Director shall be appointed by the Board and serve in an advisory position, reporting to the President.

**E. TEAM REPRESENTATIVES**

Team Representatives shall be appointed by the Executive Committee or Board and shall serve as appointed positions on the Board. Officers may not serve as a Team Representative during the regular season.

Team representatives shall:

1. Attend all Board meetings;
2. Provide information from Board meetings to the Team Manager and team membership;
3. Provide information from the Team Manager and team membership to the Board; and
4. Assign concession stand and field maintenance duties to team parents and assure that policies set by the Board are carried out.

**F. COACHES REPRESENTATIVES**

A Coach's Representative for each the Senior and Prep League shall be nominated by the Team Managers in each League. The nominees shall be subject to acceptance by the Board and, upon such acceptance, shall serve as appointed representatives on the Board.

Coach's Representatives shall attend all Board meetings except that they shall not participate in the evaluation of Team Managers.

**G. VACANCIES**

Vacancies among appointed officials shall be filled as outlined in Article II, Section D. Such appointed officials elected for an unexpired term shall serve for the remainder of that term.

**ARTICLE VI - TEAM MANAGERS AND COACHES**

**A. QUALIFICATIONS**

Team Managers and Coaches shall:

1. Be an individual who is well respected in the community;
2. Be an individual who is a leader;
3. Be an individual who can be respected by the team membership and provide them with the proper inspiration required to become better citizens from having participated in the Babe Ruth program; and
4. Be able to deal directly and fairly with young players and their parents.

**B. RESPONSIBILITY**

Team Managers and Coaches shall:

1. Coordinate all field activities for their team;
2. Supervise team activities to ensure that each player will benefit from participation in the Babe Ruth program;
3. Provide proper mental and physical discipline for all players participating in the Babe Ruth programs; and
4. Enforce all rules and regulations of the Babe Ruth Baseball, Inc. and the League.

**C. SELECTION PROCESS**

The President shall appoint a Manager Selection Committee. The Committee shall seek recommendations from all members of the League and shall prepare a roster of Team Managers and Coaches to present to the Board for their approval. The Board shall have the right to interview all recommended candidates prior to approving a Team Manager or Coach appointment.

**D. VACANCIES**

The Manager Selection Committee shall be responsible for recommending replacements for any vacancies among Team Managers or Coaches. Such recommendations shall be subject to the same review and approval as outlined in Article VI, Section C.

**ARTICLE VII - STANDING COMMITTEES**

**A. FUND RAISING COMMITTEE**

The Fund Raising Committee shall be appointed by the League President with approval of the Board.

The Fund Raising Committee shall:

1. Propose fund raising events/activities which shall be submitted to the Board for approval; and
2. Develop Board-approved events and activities.

**B. BANQUET COMMITTEE**

The Fall Banquet Committee shall be appointed by the League President with approval of the Board.

The Fall Banquet Committee shall:

1. Propose a plan for activities which shall be submitted to the Board for review and approval; and
2. Develop and coordinate Board-approved activities.

**C. OPENING DAY COMMITTEE**

The Opening Day Committee shall be appointed by the President with approval of the Board.

The Opening Day Committee shall:

1. Propose a plan for activities which shall be submitted to the Board for review and approval; and
2. Develop and coordinate Board-approved activities.

**D. BUDGET AND FINANCE COMMITTEE**

The Budget and Finance Committee shall:

1. Coordinate and supervise all financial aspects of the League;
2. Propose a budget which shall be submitted to the Board for review and approval;
3. Monitor and report on the budget at least quarterly; and
4. Make recommendations to the Board regarding financial record keeping standards.

**ARTICLE VIII - MEMBERSHIP**

**A. MEMBER**

A member shall be defined as each Team Manager and Coach and the parent(s) or legal guardian(s) as representatives of each player. A player becomes a member upon the receipt by the League of a fully executed Player Agreement and payment of registration fee. Membership ends on August 31 of the year in which the player has completed up to three (3) years of League play or is no longer eligible because of the age limitation rule as defined by Babe Ruth Baseball, Inc.

**B. VOTING**

Each Team Manager and Coach shall cast one vote. Each player shall be allowed one vote which shall be cast by a parent or legal guardian.

**C. MEMBER CONDUCT**

1. Any member of the League whose conduct is considered detrimental to the best interest of the League may be suspended by the Board upon a two-thirds vote of the Directors present at any duly constituted meeting.
2. Any suspended member shall have the opportunity to request reinstatement by submitting a written request to the Board within seven (7) days after such suspension.
3. Any suspended member who has appealed his or her suspension may be reinstated upon a two-thirds vote of the Directors present at any duly constituted meeting.

**ARTICLE IX - DUES**

The annual dues/fees shall be set by the Board. Any active member who does not meet their fiscal obligation by opening day shall be removed from active membership, and the player affiliated with that member may not continue to participate in the League.

The Board has the right to offer full or partial scholarships in case of financial hardship.

**ARTICLE X - AMENDMENTS**

These Bylaws, or any selection thereof, may be amended or repealed by a majority vote of the membership present at any duly constituted meeting so long as there is no conflict with the rules and regulations established by Babe Ruth Baseball, Inc.

Amendments shall be submitted to the active membership of the League at least ten (10) days prior to the meeting at which such proposed changes shall be submitted to a vote. Amendments shall take effect immediately unless otherwise specified.

## **ARTICLE XI - MISCELLANEOUS**

### **A. FINANCIAL REVIEW**

A review of the books and records of the League shall be conducted by the Board upon the completion of each calendar year. A tax return shall be prepared by an independent CPA firm and made available to the Board.

### **B. DUE PROCESS**

Any member or individual affiliated with the League who has a grievance or conflict may file such complaint with the Board within thirty (30) days and shall be entitled to be heard prior to the Board's resolution of such matters.